

## Reconstructing the Universe

RESERVATION FORM (RLC90792) (12/14 - 12/19, 2025)

### Reservation Information

Mr  
**Guest Name** :  Ms \_\_\_\_\_  
(First name) (Last name)

**Contact Method** : Tel No: +( )-( )- Fax No: +( )-( )  
Email : \_\_\_\_\_

**Room Types** :  Superior Double (one double bed): NT\$ 3,300 per night  
 Semi-Suite (one queen size bed): NT\$ 3,700 per night

**Arrival Date** : \_\_\_\_\_ **Departure Date** : \_\_\_\_\_

### Guarantee Information

Credit Card  VISA  Master  American Express  JCB  UnionPay

Cardholder's Name \_\_\_\_\_

Credit Card No. \_\_\_\_\_

Expiry Date \_\_\_\_\_

Cardholder's Signature \_\_\_\_\_

### Hotel Remarks

1. Room Rate is inclusive of breakfast, tax and 10% service charge.
2. Check-in time after 3:00 pm, check-out time before 11:00 am
3. **Reservation in advance is required and subject to availability.**
4. For reservations or queries, please directly return the reservation form to Howard International House Taipei by fax: +886-2-7712-2333 or email: [rv2102-ih@howard-hotels.com.tw](mailto:rv2102-ih@howard-hotels.com.tw) before **OCT 14, 2025**
5. **For no-show or cancellation within 48 hours, one night deposit will be charged.**
6. **Please contact with us by e-mail or fax if you have not received the confirmation.**
7. If you need pick-up services, we will request a pre-authorization for the amount of transportation in advance from the credit card details you provided. Any no-show or cancellations within 48 hours will incur a charge of 100% transportation fee.

### Transportation Arrangement (from Taoyuan Airport to the Hotel)

No need

Benz ( 1~2 persons, NT\$1,900/per trip), the number of persons: \_\_\_\_\_  
Check in date : \_\_\_\_\_ Flight No. : \_\_\_\_\_ arrival time : \_\_\_\_\_

Mini-Van ( 3~5 persons, NT\$2,400/per trip), the number of persons: \_\_\_\_\_  
Check in date : \_\_\_\_\_ Flight No. : \_\_\_\_\_ arrival time : \_\_\_\_\_

Howard Civil Service International House Taipei

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